MINUTES OF A COMMITTEE MEETING OF THE SOUTH WEST BRANCH OF THE BCS HELD AT THE UNIVERSITY OF PLYMOUTH ON JANUARY 10TH, 2005

Present: Dr S Furnell, Mr S Razak, Mr P Dowland, Mr N Clarke, Mr P Davies

Apologies: Mr A Munslow, Mr J Hall

MATTERS ARISING FROM MEETING OF OCTOBER 26TH

• PD reported that, as previously agreed, he had emailed BCS HQ stating that the Committee felt it inappropriate that a member of BCS HQ staff interrupts his holiday to in order to present the Branch award to Bernard Apps. Despite this he had understood that the presentation had gone ahead.

TREASURERS REPORT

2. In JH's absence PD tabled a spreadsheet report up to 31.12.04.

PROGRAMME

3. SF went through the Programme for 2004/2005 outlined below:

• February – Possible presentation by Orange - SF reported that this would have to be rearranged as the speaker has recently changed his role.
• March 1st - Computer Forensics Andy Jones at Plymouth – SF reported that this may also have to be rearranged.
• April 12th - Dr D'Cruz to present regarding virtual communities
• April 26th – Student Project evening at Exeter University
• May - AGM at Exeter (it was agreed that the Veitch Room at Reed Hall, Exeter be used subject to PD passing financial details to SF for approval)

JOURNAL

4. To reduce AM's workload it was agreed that if he has insufficient time to edit and compose the journal, an acceptable interim measure would be to place the various articles directly on the website.

A.O.B

5. SF reported that the three awards for the student degree programmes were not taken up for 2003-2004. He undertook to raise this with the Teaching Management Committee at Plymouth.

6. The following Committee meetings were arranged:

• March 15th – Plymouth University, Network Research Department, 7.00pm
• April 26th – Exeter, The Imperial, St David's, 5.30pm – meet in the Orangery (Sue Guy to be invited by PD)

PD
11-01-05