MINUTES OF A COMMITTEE MEETING OF THE SOUTH WEST BRANCH OF THE BCS HELD AT THE COWICK BARTON, EXETER, ON SEPTEMBER 20TH, 2005

Present: Dr S Furnell, Mr S Razak, Dr P Dowland, Dr N Clarke,
Mr P Davies, Mr E Draper, Ms J Kneller, Mrs S Atkinson

Apologies: Mr J Hall

1.   SF read out a resignation letter from Andy Munslow in which he stated that due to his work and study commitments he would be unable to continue as a Committee member. Those present wished Andy well and hoped he would be able to rejoin the Committee at some time in the future.

MATTERS ARISING FROM MEETING OF JUNE 7TH

2.   The following matters arose form the last meeting:

- NC kindly agreed to contact Sue Guy again to try and obtain some BCS posters and brochures.
- SF reported that he and NC would be attending the Congress Meeting in October. He reported that Sue Guy had been informed.

TREASURERS REPORT

3.   In JH's absence, SF tabled the final accounts for the year ended 30th April 2005 and a statement of Income and Expenditure as at 31.08.05.

PROGRAMME FOR 2005 – 2006

4.   PDow tabled a summary of the various events planned for 2005-2006. The following summarises the actions agreed:

- October 11th – The Ten Commandments of Information Security Culture. All arrangements made.
- November – Plymouth. Two possible events. One is a presntation by Andy Fox on computer forensics and the other is a presentation by Cory Doctorow of Electronic Freedom Foundation. PDow to confirm date(s).
- December – Plymouth. Computers in Music. SF to discuss with Prof Eduardo Miranda and confirm dates, if applicable.
- January – Exeter. Project Management for eBusiness. PDav had discussed with John Carroll. It was agreed that PDav contact the academics at Exeter University to see if a lecture theatre could be acquired.
- February – Plymouth. JH to present "45 years in Computing" – PDow suggested Plymouth as this would be easier for John to travel. PDav to seek desired date from John and to enquire about whether he intends to post a brief "flyer" for the event on the Branch website for other members to provide John with anecdotes of their own experiences.
- March – Plymouth. The Intelligent Building. SF to discuss with Dr Mike Phillips and confirm.
- April – Student Project Evening. Plymouth. SR to discuss with Exeter University and confirm date. NC to consider the provision of posters.
- May – AGM. TD reported that Eclipse would be prepared to present their view of future internet developments. PDav is to contact Exeter University for

a suitable lecture theatre. Refreshments (food and soft drinks) and a presentation projector are required. PDav and TD to co-ordinate.

5. Other items related to the programme were discussed:

- For 2006/2007 SF is to consider/discuss a joint software reliability/project failure event with Margaret Ross of the Southampton Branch.
- SK said that the Met Office could display any posters of events and may be able to assist with the presentation projectors for events.
- NC stated that BCS HQ required us to keep records of those attending events
- TD commented that we should aim to publicise the events to a wider audience. This point was agreed but it was felt that nil or low-cost options should be employed. PDow stated that he would send all details of our events to Wired West and ask that they post them on their website. He would also post our events on the Plymouth University website. SF stated that for "newsworthy events" he would consider briefing the Plymouth Evening Herald.

A.O.B

6. SF read out an email received from Julian Elliot about possible collaboration with Wired West. SF pointed out that we pass our event details to Wired West and that he already has a contact with them. He asked that PDav reply to JE on his behalf.

7. SR kindly volunteered to organise a school website competition. He agreed to contact Sue Guy to clarify and confirm the situation regarding funding of prizes. NC suggested that to maximise the response, SR writes to both the Heads and IT managers of the selected schools. If the competition goes ahead, it was agreed that the presentations should be made by Eclipse at the AGM in May.

A.O.B.

8. The next meeting is to take place Plymouth to coincide with one of the November events. The location, date and time will be confirmed later.

9. JH is asked to send claim forms to SF, TD and SA for travel to the meeting and to PDav for reimbursement of the cost of the meeting room.

PD
20-09-05